

Meeting notes of the Comox Valley Transit Management Advisory Committee (TMAC) held on May 10, 2018 in the Comox Valley Regional District Boardroom located at 550B Comox Road, Courtenay, BC commencing at 10:40 am.

PRESENT:

M. Moore, Senior Regional Transit Manager	BC Transit
L. Megenbir, Senior Transit Planner	BC Transit
S. Ashfield, Municipal Engineer	Town of Comox
R. Crisfield, Manager of Operations	Village of Cumberland
D. Richards, General Manager	Watson & Ash
M. Zbarsky, Manager of Transit and Sustainability	CVRD
S. Speed, Recording Secretary	CVRD

ITEMS

TMAC Terms of Reference

Comox Valley Regional District (CVRD) staff gave a brief overview of the amended Terms of Reference and explained what changes had been made.

Management Report

The management report was reviewed.

BC Transit Corporate Update

BC Transit staff gave a summary of staff changes and explained that they have an acting CEO at this time.

The committee discussed the automatic vehicle location systems on the busses and Watson and Ash staff explained they are scheduled to be installed May 22nd with a public launch early June. The importance of knowing any upcoming roadwork/detours was noted due to the need to update the GPS on the busses.

BC Transit will be sending the Transit Improvement Process (TIPS) letter to CVRD by end of May to confirm CVRD's interest in expansion. The committee will review the TIPS letter at the June TMAC meeting then it will go to the Committee of the Whole for approval. A 1,500 hour expansion of the handyDART system is recommended for 2019.

The special transit service on Victoria Day bringing passengers to Cumberland will be operated again this year on May 21.

September 2018 Implementation Process and Next Steps

BC Transit provided a PowerPoint presentation which included key deliverables and their timelines and next steps. The committee discussed the Comox/Port Augusta transit exchange alternatives and agreed to analyze options and work to a solution quickly. BC Transit will also send an updated list of bus stops to everyone to confirm locations and implementation timing. BC Transit and Watson and Ash will also confirm operational requirements at the Anfield Centre exchange, including potentially discussion with the mall administration. All transit infrastructure required for the September expansion is required to be installed and functional by August (service implementation date August 31).

Scheduling Update

This was provided in the above noted PowerPoint presentation.

Stakeholder Service/Project Updates

The committee discussed upcoming/current projects such as roadwork on Egremont Road in Cumberland and the 5th Street detour in Courtenay.

GENERAL

Next Meeting

The next transit management advisory committee meeting is scheduled for June 14, 2018 commencing at 10:00 a.m. in the CVRD boardroom, 550B Comox Road, Courtenay.

The meeting terminated at 11:55 am.

Recorded By:

S. Speed

S. Speed
Branch Assistant – Executive
Management Branch

Confirmed:

M. Zbarsky

M. Zbarsky
Manager of Transit and Sustainability